

IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

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RE: C.A. 11-7816 FORBES v. NCO et al.

IMPORTANT NOTICE TO COUNSEL

Please be advised that, pursuant to Rule 16 of the Federal Rules of Civil Procedure, a Status Conference in the above-captioned case will be held on JUNE 28, 2012 at 9:00 AM before The Honorable Harvey Bartle III in chambers, room 16614, United State District Court, 601 Market Street, Philadelphia, PA.

Attached is a Case Status Report form which you are to complete and forward to the Court at least three (3) days prior to the conference. **Please do not have this form docketed.**

Counsel responsible for the case are expected to attend the conference. All participants in this conference shall have full authority and are expected to be prepared to discuss the following:

- (a) jurisdictional defects, if any;
- (b) the possibility of an amicable settlement;
- (c) alternative dispute resolution;
- (d) time limitations within which additional parties may be joined and pleadings may be amended, if necessary;
- (e) scheduling for remaining pretrial proceedings including discovery deadlines, filing of motions, hearings, and future pretrial conferences if deemed necessary;
- (f) scheduling a date for trial; and
- (g) any other appropriate matters which would facilitate the disposition of the case.

A Scheduling Order will be entered as a result of this conference.

Prior to attending the conference, participants are expected to have conferred with each other about each of the above-listed items. Plaintiff's counsel shall initiate the discussions, including discussion of settlement.

**DISCOVERY DISPUTES**

When a discovery dispute arises, counsel are strongly urged to settle it among themselves. However, if after making a good faith effort, counsel are unable to resolve a disputed issue, counsel for the aggrieved party shall file with the Court a motion in conformity with Local Civil Rule 26.1(b), with a form of order, and short brief not to exceed five (5) pages describing the disputed issue(s). In situations covered by Local Civil Rule 26.1(g) no brief shall be required. All motions must contain the certification required under Local Civil Rule 26.1(f). No extensions of time will be granted except by leave of Court for good cause shown.

In most cases, the Court will schedule a conference with counsel either by telephone or in Chambers within a few days after the filing of the motion.

**MOTION PRACTICE**

(other than discovery)

Except as set forth herein, motion practice will be conducted in accordance with Local Civil Rule 7.1.

The originals of all motions and briefs shall be filed with the Clerk. A copy of same shall be delivered to Judge Bartle's chambers.

A reply brief, addressing arguments raised in the brief in opposition to the motion, may be filed and served by the moving party within eleven (11) days after service of the brief in opposition to the motion. However, the Court will not necessarily delay its decision while awaiting a reply brief.

No further briefs may be filed, and no extension of time will be granted without leave of Court for good cause shown.

Except with leave of Court for good cause shown, no supporting brief and no brief in opposition shall exceed twenty-five (25) pages and no reply brief shall exceed fifteen (15) pages. Every factual assertion in a brief shall be supported by a citation to the record where that fact may be found. Both legal citations and citations to the record shall include pinpoint cites.

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Katherine Gallagher  
Deputy Clerk to Judge Bartle  
(267) 299-7389

DATED: 6/18/12

Attachment

CASE STATUS REPORT

Civil Action No.: \_\_\_\_\_

Jury (\_\_\_\_)

Non-Jury (\_\_\_\_)

Caption of Case: \_\_\_\_\_

Date Service of Process Made: \_\_\_\_\_

Name of Trial Counsel: \_\_\_\_\_

Representing: \_\_\_\_\_

Law Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_\_

1. This case has been/should be consolidated with Civil Action No.(s):  
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2. If this case should be consolidated with another civil action, state the  
reason why it should be consolidated.  
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3. By what date can discovery be completed? \_\_\_\_\_

4. Do you anticipate using any expert witnesses? \_\_\_\_\_

5. By what date will this case be ready for trial? \_\_\_\_\_

6. What is the total time necessary to present your case?  
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7. What portion of this is liability? \_\_\_\_\_ Damages? \_\_\_\_\_

8. What is your estimate of the total time required for the entire trial?  
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9. Would an early settlement conference be helpful in effecting a  
settlement of this case? Yes (\_\_\_\_) No (\_\_\_\_)

10. If the answer is "yes," when would be the most appropriate time for such  
a conference? \_\_\_\_\_

11. Do you have any special comment to make or special issue or problem to  
raise concerning the case? If so, please use the reverse side.  
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12. THE FOLLOWING CERTIFICATION MUST BE EXECUTED BY COUNSEL:

I HEREBY CERTIFY THAT PRIOR TO SUBMITTING THIS FORM I SPOKE WITH  
COUNSEL FOR ALL OTHER PARTIES AND CAREFULLY EXPLORED SETTLEMENT OF THIS  
ACTION.

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Counsel for

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Date